

**REAL ESTATE APPRAISERS APPLICATION ADVISORY COMMITTEE
LIVE MEETING MINUTES
MAY 12, 2011**

PRESENT: Donald Chudnow (via phone), Gary Gruenisen (via phone), Frank Hopp, (via phone), Gregory Landretti (at DRL), Ursula Volk (via phone), David Wagner (via phone)

EXCUSED: Thomas Kneesel, Lynn Gregorash

STAFF: Dan Williams, Bureau Director; Michele Miller Hayes, Legal Counsel; Karen Rude-Evans, Bureau Assistant; Kelly Niesen, Licensing/Permit Associate

GUESTS: none

CALL TO ORDER

Frank Hopp, Chair, called the meeting to order at 10:09 a.m. A quorum of six (6) members was confirmed.

APPROVAL OF AGENDA

MOTION: Donald Chudnow moved, seconded by Gary Gruenisen, to approve the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF MARCH 29, 2011

MOTION: Donald Chudnow moved, seconded by Gary Gruenisen, to approve the minutes of March 29, 2011 as written. Motion carried unanimously.

ADMINISTRATIVE REPORT

Dan Williams had nothing to report at this time.

OTHER COMMITTEE BUSINESS

The Committee discussed the Uniform Mortgage Data Processing (UMDP) initiative and the Uniform appraisal Dataset (UAD).

PUBLIC COMMENTS

None.

CLOSED SESSION

MOTION: Gregory Landretti moved, seconded by Donald Chudnow, to convene to Closed Session to deliberate on cases following hearing (s.19.85(1)(a)), Stats.; to consider licensure or discipline (s. 19.85 (1)(b)), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f)), Stats.; and to confer with legal counsel (s. 19.85(1)(g)), Stats. Roll call vote: Donald Chudnow-yes; Gary Gruenisen-yes; Frank Hopp-yes; Gregory Landretti-yes; Ursula Volk-yes; David Wagner. Motion carried unanimously.

Open session recessed at 10:39 a.m.

RECONVENE TO OPEN SESSION

MOTION: Gregory Landretti moved, seconded by Donald Chudnow, to reconvene to Open Session. Motion carried unanimously.

Open session reconvened at 10:55 a.m.

VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION

The Committee voted in open session on the motions made in closed session proceedings as outlined below.

APPLICATION REVIEWS

**EMILY DIEFENBAUGH
CERTIFIED RESIDENTIAL**

MOTION: Gary Gruenisen moved, seconded by Ursula Volk, to recommend that the Department approve the certified residential appraiser application of Emily Diefenbaugh. Motion carried unanimously.

**MIRIAM WEITKUM
CERTIFIED RESIDENTIAL**

MOTION: Gregory Landretti moved, seconded by Gary Gruenisen, to recommend that the Department to approve the certified general appraiser application of Miriam Weitkum. Motion carried. Donald Chudnow recused himself from deliberations and abstained from voting.

**LISA ZABJEK
LICENSED**

MOTION: Donald Chudnow moved, seconded by Gregory Landretti, to recommend to the Department to approve the licensed appraiser application of Lisa Zabjek with coaching comments. Motion carried unanimously.

COMMITTEE MEMBER COMMENTS

Gregory Landretti updated the Committee on the Wisconsin Department of Revenue's move towards requiring assessors to use USPAP standards.

ADJOURNMENT

MOTION: Gary Gruenisen moved, seconded by Donald Chudnow, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:08 a.m.

THE NEXT COMMITTEE MEETING IS SCHEDULED FOR JUNE 28, 2011